

CLOSING

Closing a retrospective provides moments to reflect on what happened during it, and express gratitude.

Closing | Activities

+**Delta**

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- The team identifies the strengths and changes to be applied for the next retrospective.
 - You can introduce this exercise by saying: Before closing, let's identify what to keep and what to change for the next retrospective.
 - Once done, thank the team.

Express gratitude

Great moment to thank the team for their focus / commitment / progress / patience/ etc. Use this moment to genuinely say thanks!

Feedback

Ask for feedback as facilitator, it could be as simple as asking how you did and what could be improved

Closing | Tips

- 10-15% of the retrospective's total time
- Evaluate: Results, techniques, communication .
- Other tools
 - Start doing, Stop doing, Continue doing
 - Exit Survey.
 - How was the session rhythm?, Did we achieve balance in the conversations?