

SET THE STAGE

Sets the stage for the team and the work to be done during the retrospective.

It could be as simple as reviewing the goal, the agenda or introductions.

Set the stage | Activities

Focus On / Over

- It seeks to stop blaming thinking.
- Examples:
 - Focus ON dialogue OVER debate.
 - Focus ON understanding OVER defending.
 - Focus ON conversation OVER arguing.

Working Agreements

- Sets an agreement of behaviors to guide the team to have effective discussions. It helps the team members to commit to be responsible to monitor their own interactions.
- Examples:
 - Every perspective and opinion are valid.
 - Let's be Honest.
 - Let's be on time.

Set the stage | Activities

Prime Directive

Regardless of what we discover, we understand and truly believe that everyone did the best job they could, given what they knew at the time, their skills and abilities, the resources available, and the situation at hand.

Foster participation!

Ask people to get involved by asking them even a single word, help them to get heard and foster participation, for example.

Question:

If you could describe yourself as a weather condition on the weather news, how would you describe yourself?

R/. Sunny / Partially clouded

Set the stage | Tips

- 5% of the retrospective's time
- Involve the team from the start, foster interactions and trust them.
- As facilitator, seek ways to build and improve the environment, any action to create trust or increase communication helps all voices to be heard.